

**PUBLIC COMPANY ORLEN LIETUVA
DIRECTOR OF QUALITY, LABOUR SAFETY AND ENVIRONMENTAL CONTROL**

**ORDER
REGARDING PARTIAL AMENDMENT OF OCCUPATIONAL HEALTH AND SAFETY
PROCEDURE BDS-11 WORKS AT HEIGHT**

1 February 2018, No TV1(1.2-1)-41
Juodeikiai Vill., Mažeikiai Distr. Municipality

1. I hereby amend Items 4.8 and 6.1 of Occupational Health and Safety Procedure BSD-11 'Works at Height' (hereinafter the Procedure) as approved by the Order No.TV1(1.2-1)-461 dated 30 November 2017 of Public Company ORLEN Lietuva (hereinafter the Company) Director of Quality, Labor Safety and Environmental Control and restate them as follows:

'4.8. **Work coordinator** – employee of Company organizational unit that initiates the erection of scaffolds ordered by the Company or employee of contractor that initiates the erection of scaffolds ordered by the contractor.'

'6.1. When ordering installation of scaffolds the following data must be indicated: scaffolds installation location, scaffolds load class, scaffolds working platform installation height and dimensions (length and width). Load class 2 is usually indicated for working on scaffolds. Where need arises to use higher loads on scaffolds, the work coordinator must coordinate this with scaffolding company and specify a higher class in the order.'

2. Supplement the Procedure with Item 8.7 that reads as follows:

'8.7. Where deemed necessary, use scaffolds designed for higher than 2 load class and inform the work coordinator thereof.'

3. Establish that the present Order shall come into force on 12 February 2018.

4. Obligate the managers of Company organizational units to familiarize their subordinates with the present Order by 12 February 2018.

5. Establish that this Order is assigned to the area of Deputy Director of Quality, Labor Safety and Environmental Control.

6. Assign the designated Executive Office employee to familiarize with the present Order the organizational unit managers listed in the distribution index hereof.

Director of Quality, Labour Safety and Environmental Control

Arkadiusz Marcin Pawlak

Prepared by
Control and Prevention Group Manager
Egidijus Luomanas

2018-01-26

AGREED WITH

Name of organizational unit	Job position and full name of employee	Employee's signature, date
Occupational and Process Safety Control Department	Occupational and Process Safety Control Manager Rolandas Rupšys	
Operations Division	Deputy General Director for Operations Dainius Čiuta	
Maintenance Department	Deputy Director of Maintenance Vaidas Saldukas	
Business Organization Group	Group Manager Darius Žilinskas	