Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which is the contractor (service provider) of ORLEN Lietuva or subcontractor of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUISITION**

**FOR ENTRY PASSES AND/OR ID BADGES FOR ACCESS TO SECURITY FACILITIES**

**OF ORLEN LIETUVA**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(date)

|  |  |
| --- | --- |
| **Name of facility** | **Code** |
| Production area of Mažeikiai Oil Refinery | **1** |
| Būtingė Oil Terminal | **2** |
| Biržai Oil Pump Station | **3** |
| Joniškis Oil Pump Station | **4** |
| Administration Building No 1 | **5** |
| Administration Building No 4 | **6** |
| LPG Shop | **7** |
| Power Plant | **8** |
| Administration Building No 2 | **11** |
| Product Terminal | **12** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Surname** | **Name** | **Position** | **Date of birth** | **Period** | **Codes of facilities** | **Comments** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Basis of issue:**  Ref. number and date of contract with ORLEN Lietuva: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or  Ref. number and date of work release issued by ORLEN Lietuva: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or  Other (specify the purpose, reason): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | |

**Authorized representative of contractor (service provider):**

(position, name and surname) (signature)

**Authorized representative of ORLEN Lietuva:**

I hereby confirm that indoctrination FOR VISTITORS is sufficient to the staff of contractor, service provider or their subcontractors as such staff will not perform and will not manage any works (*if yes, check-mark*)

(position, name and surname) (signature)